



FINANCE COMMITTEE

Town of Grafton
30 Providence Road
Grafton, MA 01519
(508) 839-5335 x 1167
www.grafton-ma.gov

RECEIVED TOWN CLERK
GRAFTON, MA
2020 MAY 28 AM 11:36

**Finance Committee
Virtual Public Meeting/Public Hearing
Remote meeting: Zoom Webinar**

<https://us02web.zoom.us/j/83737980534>

Webinar ID: 837 3798 0534

Or iPhone one-tap :

US: +13017158592,,83737980534# or +13126266799,,83737980534#

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128

International numbers available: <https://us02web.zoom.us/j/83737980534>

30 Providence Road, Grafton, MA 01519

Monday, June 01, 2020

7:00 PM

AGENDA

Public Meeting

Call the public meeting to order

Review the Remote Meeting Participation Policy

Public Hearing

Motion to open the public hearing

Public Discussion to review all articles of the warrants prepared for the Special and Annual Town Meetings scheduled for Saturday, June 20, 2020.

7:00 P.M.

- Review of all articles of the Warrants prepared for the Special and Annual Town Meetings scheduled for Saturday, June 20, 2020 with Tim McInerney, Town Administrator and/or Rebecca Meekins, Assistant Town Administrator.
- Library Budget
- Discuss the budget portion of the Finance Committee column for printing of all budgets
- Discuss the process for preparing printing of the warrants with recommendations
- Discuss the process for preparing all budgets and election information for printing
- Review number of copies needed for Town Meetings
- Determine date and time of the Pre- Town Meeting with Town Moderator
- Discuss the process of how the Town Meeting will be held
- Discuss the end of year dates for invoices submittal and Reserve Fund Transfer Requests deadlines

8:30 P.M.

Review of the FY21 Budget of the School Committee with Superintendent of Schools, Dr. Jay Cummings and School Finance Director, Dan Gale

**Finance Committee
Virtual Public Meeting/Public Hearing
June 01, 2020
7:00 PM
AGENDA continued**

Discussion and consideration to review and vote on standard articles of the Annual Town Meeting Warrant.

Discussion and consideration to review and vote on all articles of the Special Town Meeting Warrant

Review and discussion of Recommendations of all articles voted on.

Member Topics

Review of Departmental Budgets

Adjournment



TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
(508) 839-5335
FAX (508) 839-4602

**PUBLIC MEETING
REMOTE PARTICIPATION GUIDELINES**

March 24, 2020

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, the various Boards and Committees representing the Town of Grafton will conduct their public meetings and hearings via remote participation. No in-person attendance of members of the public will be permitted.

In Advance of Meetings:

- All non-emergency items are still required to be properly posted at least 48 hours in advance of the meeting. This is still done by contacting the Clerk's Office.
- All members should receive the same documents for the meeting electronically
- Supporting documents should be posted on the Town website and be available for members of the public.
- For meetings with public participation, encourage written public comments.

Essential Components for Remote Meetings:

- Access to participate for a quorum of committee members at the time of the meeting.
- Ability to take minutes which accurately reflect the meeting and the votes taken.
- Ability to record meeting for playback (this is not required under the order, but is preferred)
- Ability to allow for real-time public participation/comments (this is not required under the order, but is preferred)
- Meetings with public hearings must provide access for third party participation to all members of the committee.

Identifying the Proper Medium to Conduct Meetings:

While we are suspending the use of Municipal Center Conference Rooms and the local broadcasting equipment, there are alternatives for Boards and Committees to consider. Below are a few options available to Committees. There may be alternatives that members are more comfortable using which will be permitted so long as the essential components for all meetings are met through use of that medium.

- *Executive Town of Grafton Zoom Account with Webinar Functions* — this account was purchased by the Town Administrator's Office and has a webinar function for hosting meetings that require public participation/third party access for participation. This method is currently the preferred method and should be used by Boards and Committees that have hearings and require third party participation through public comments or from

applicants seeking permits. (includes but is not limited to: Select Board, Planning Board, ZBA, CPC, School Committee, Conservation Commission)

- At this time, the Town only has one executive host account with a webinar feature. If you wish to use the executive zoom account with webinar feature, you may need to schedule meetings at different times/days than your board typically meets to ensure no conflict with other meetings.
- *Standard/Free Zoom Accounts* — Anyone can access a free zoom account with up to 100 participants for a maximum 40-minute meeting. This function will allow for Boards and Committees to record their meetings for future playback and the ability to share screens. Please note that there are several systems available that offer similar abilities and any of them can be used for this purpose. (ex. Google Meet, Skype for Business, Microsoft Teams, etc.)
- *Free Conference Call Line*- For Boards and Committees that typically do not have recorded meetings and require little third-party interaction, the free conference call line is an option. This option does not have a record feature so accurate minute taking is critical.
- *Local Cable Access*- Currently, the town is not allowing for local cable access broadcast through the conference rooms in the Municipal Center. However, to the extent possible, local cable will be used if it is accessible and safe for staff, committee members, and members of the public.

Use of Zoom for Remote Access to Public Meetings

Zoom Video Communications, Inc. ("Zoom") can be used for remote conferencing services to allow for remote access to public meetings. Access numbers and web addresses will be provided as part of each meeting's agenda posted to the town calendar on the homepage of Grafton's website, www.grafton-ma.gov.

Meetings can be accessed from your personal computer, cellphone and/or telephone. It is anticipated that most Board and Committee meetings will continue to be broadcasted by Grafton Access Television through Zoom's "Record" feature.

Protocols for Remote Public Meetings Using the Webinar Feature

- All participants entering the meeting via a personal computer ("computer participants") are required to rename themselves with their official first and last name.
- Computer participants are encouraged to click on the "Participants" feature in Zoom to view all participants and to view/use the "Q&A" function to pose questions on the bottom of the screen.
- Computer participants may "Pin" to a particular video screen.
 - It is recommended to "Pin" to the staff member associated with the committee, or in the case where there is no staff member, to the Chairperson. This can be done by right clicking over the three (3) dots symbol in the top right corner of the staff/Chair's video screen.
- The Chair or present support staff should adhere to the script provided as an attachment to this document for the purpose of properly recognizing members and providing information to the public. (This script is a draft/guide and should be tailored to your needs)
- The Chairman will identify him or herself.
- The Chairman will conduct a roll call of the Board.

- The Chairman will call the meeting to order.
- All participants (excluding Board members) will be muted throughout the meeting and must use the Q&A function.
- All participants are required to include their name and address when using the chat feature to pose a question through the Chairperson.
- All documents displayed throughout the meeting will be controlled by the present staff member or Chairperson.
 - o Only computer participants will be able to view documents.
- If and when the Chairman allows for public comments/questions, it will be conducted in the following sequence:
 1. The Chairman will read public comments/questions received in advance of the meeting followed by real-time Board and/or applicant responses.
 2. The Chairman will read real-time comments/questions typed by computer participants in the "Q&A" feature followed by real-time Board and/or applicant responses.
 - Computer participants must click on "Q&A" to enter their comment/question.
 - The staff or Chair will address the question live to the Board. It will be discussed and then marked "answered" by the staff or Chair.
 3. The Chairman will ask if any other participants accessing the meeting have comments/questions.
- Board members needing to be recused at any point during the course of a meeting will be placed in a virtual "Waiting Room" by the staff person or Chairperson.

Directions to access meetings will be posted on agendas for the public when available.



FINANCE COMMITTEE

Town of Grafton

30 Providence Road
Grafton, MA 01519
(508) 839-5335 x 1167
www.grafton-ma.gov

Legal Notice

Town of Grafton, Massachusetts
Finance Committee

According to Article 2, Section 2-3 of the Grafton Town Charter and Article 3 of the Town By-Laws, the Finance Committee will hold Public Hearings to permit public discussion on the subject matter of all articles contained in the warrants prepared for the Special Town Meeting and Annual Town Meeting scheduled for Saturday, June 20, 2020 at 10:00 A.M.

The Public Hearings of the Finance Committee will begin at 7:00 P.M. and will be held:

Monday, June 01, 2020 via Virtual Webinar Meeting on Zoom

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83737980534>

Webinar ID: 837 3798 0534

Or iPhone one-tap :

US: +13017158592,,83737980534# or +13126266799,,83737980534#

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International numbers available: <https://us02web.zoom.us/j/ketmKANFjB>

Tuesday, June 02, 2020 via Virtual Webinar Meeting on Zoom

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84536851625>

Webinar ID: 845 3685 1625

Or iPhone one-tap :

US: +13126266799,,84536851625# or +16465588656,,84536851625#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782

International numbers available: <https://us02web.zoom.us/j/kexshz3fab>

Wednesday, June 03, 2020 via Virtual Webinar Meeting on Zoom

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87070631315>

Webinar ID: 870 7063 1315

Or iPhone one-tap :

US: +13126266799,,87070631315# or +16465588656,,87070631315#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782

International numbers available: <https://us02web.zoom.us/j/kqXQSug1O>

Interested citizens are invited to attend any of these Public Hearing dates and to offer any comments via Q&A.

Please contact Finance Committee with any questions via email at fincom@grafton-ma.gov or leave your message for Finance Committee at 508 839-5335 x 1167.

Finance Committee

Mathew Often, Chairman

Irene Houle, Vice Chairman

Eric W. Swenson, Clerk

Daniel S. Cushner

5/21/2020

Heather McCue

Sue A. Robbins

Colleen Roy

Barry Smith



FINANCE COMMITTEE

Town of Grafton

30 Providence Road
Grafton, MA 01519
(508) 839-5335 x 1167

www.grafton-ma.gov

Date: May 21, 2020

To: All Departments, Committees and Commissions
All interested parties and Lead Petitioners

From: Finance Committee

RE: Public Hearing date schedules for review of the articles
prepared for the Special and Annual Town Meetings
of June 20, 2020 or any other date deemed by the Select Board

A Public Hearing is required to allow public discussion of all articles of the Special and Annual Warrants prepared for Town Meeting scheduled for Saturday, June 20, 2020.

All interested parties are encouraged to attend to offer any written comments.

The Public Hearing dates are scheduled as follows:

Monday, June 01, 2020 at 7:00 P.M.

Tuesday, June 02, 2020 at 7:00 P.M.

Wednesday, June 03, 2020 at 7:00 P.M.

and will be held each evening as a Virtual Public Hearing via Zoom.

Information to join the Virtual Public Hearings via Zoom Webinar:

Topic: Finance Committee Public Hearing Monday, June 01, 2020 at 7 PM

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83737980534>

Webinar ID: 837 3798 0534

Or iPhone one-tap :

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or +1 346 248 7799 or +1 669 900 9128

International numbers available: <https://us02web.zoom.us/j/83737980534>

Topic: Finance Committee Public Hearing Tuesday, June 02, 2020 at 7PM.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84536851625>

Webinar ID: 845 3685 1625

Or iPhone one-tap :

US: +13126266799,,84536851625# or +16465588656,,84536851625#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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or +1 669 900 9128 or +1 253 215 8782

International numbers available: <https://us02web.zoom.us/j/84536851625>

Topic: Finance Committee Public Hearing Wednesday, June 03, 2020 at 7 PM.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87070631315>

Webinar ID: 870 7063 1315

Or iPhone one-tap :

US: +13126266799,,87070631315# or +16465588656,,87070631315#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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or +1 669 900 9128 or +1 253 215 8782

International numbers available: <https://us02web.zoom.us/j/87070631315>

If you have any questions, please contact Finance Committee Assistant,
Susan Fiacco via email at fiaccos@graffton-ma.gov.

smf

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF GRAFTON
SPECIAL TOWN MEETING – June 20, 2020
WARRANT**

Worcester, ss:

To Any of the Constables of the Town of Grafton, in the County of Worcester

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Grafton, qualified to vote in elections and Town affairs, to meet on/in the Grafton High School Football Field/Gymnasium at the Grafton High School on Saturday, the 20th Day of June, 2020 (rain date Sunday, the 21st Day of June, 2020) at Nine O'clock AM (9:00 AM) and act on the following articles, to wit:

ARTICLE 1. ADJUST FY20 BUDGET

To see if the Town will vote to transfer from available sources a sum of money for the purpose of adjusting certain line items within the operating budget for FY20, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 2. BALANCE FY20 SNOW & ICE ACCOUNT

To see if the Town will vote to transfer a sum of money from available sources for the purposes of balancing the Snow & Ice Account, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 3. AUTHORIZE PAYMENT OF PRIOR FISCAL YEAR BILLS

To see if the Town will vote to authorize payment of any prior fiscal year bills from available sources, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 4. SICK AND VACATION BUYBACK

To see if the Town will vote to raise and appropriate and/or transfer a sum of money from available sources, to fund the accumulated sick and vacation leave buyback for retiring employees pursuant to the Town By-Laws and/or collective bargaining agreements, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 5. CPC – AFFORDABLE HOUSING TRUST

To see if the Town will vote to transfer Fifty-Three Thousand Nine Hundred Fifty-Seven Dollars (\$53,957) from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust, with such funds to be used in accordance with the CPA guidelines for community housing, or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 6. EASEMENT TO NATIONAL GRID/MASS. ELECTRIC & OTHER UTILITIES FOR UNDERGROUND & ABOVE GROUND SYSTEM FOR TOWN BEACH AT 245 UPTON STREET

To see if the Town will vote to: (a) authorize the Select Board, for and on behalf of the Town and upon such terms and conditions as the Board deems in the best interests of the Town, to convey to the Massachusetts Electric Company and/or Verizon New England, Inc., and to such other utilities, if any, as may be necessary or advisable, to maintain and operate, for the transmission of electric current and intelligence, a perpetual easement to install, construct, reconstruct, repair, replace, add to, maintain and operate an underground and above ground system and all necessary equipment, facilities and appurtenances, in, under, and at 245 Upton Street, where the existing Town Beach is located; and (b) authorize the Board to take any and all action necessary for the purpose of effectuating the foregoing vote, or take any other action relative thereto or thereon.

Submitted by: Town Administrator

ARTICLE 7. EXTEND LEAVE PROVISIONS UNDER ARTICLE 20 OF THE PERSONNEL BYLAW

To see if the Town will vote to extend the provisions of Article 20, Section 4-20, and allow for the carryover of more than ten (10) days of vacation time for employees, at the sole discretion of the Town Administrator, for the Fiscal Year beginning July 1, 2020, to expire June 30, 2021, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 8. DISPOSAL OF PROPERTY AT 8 PINE STREET

To see if the Town will vote to allow the Select Board to dispose of the property at 8 Pine Street, pursuant to MGL Ch. 30B, under such terms and conditions as it deems to be in the best interests of the Town, or take any other action relative thereto.

Submitted by: Town Administrator

And you are directed to serve this Warrant by posting up an attested copy thereof in some conspicuous place in each of the precincts of the Town at least fourteen days before said meeting.


Hereof fail not and make due return of this Warrant, with your doings thereon to the Town Clerk, at the time and place of meeting as aforesaid.

Given under our hands this 22th day of May in the year of our Lord Two Thousand Twenty.

SELECT BOARD

TOWN OF GRAFTON


Jennifer Thomas, Chair


Doreen DeFazio, Vice Chair


Peter Carlson, Clerk

Donna Stock

Edward Prisby

A TRUE COPY,
ATTEST:

May 22, 2020

I have complied with the requirements of the above Warrant and with the Town of Grafton By-Laws by posting an attest copy of the Warrant in some conspicuous place in each of the precincts of the town on the above date.


Constable of Grafton

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF GRAFTON
ANNUAL TOWN MEETING – June 20, 2020
WARRANT**

Worcester, SS.

To Any of the Constables of the Town of Grafton, in the County of Worcester

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Grafton, qualified to vote in elections and Town affairs, to meet on/in the Grafton High School Football Field/Gymnasium at the Grafton High School on Saturday, the 20th Day of June, 2020 (rain date on Sunday, the 21st Day of June, 2020) at Nine Thirty AM (9:30 AM) and act on the following articles, to wit:

ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS AND COMMITTEES

To hear the reports of the several Town Officers, Boards and Committees, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK AND MEMORIAL

To see if the Town will vote to appoint a Trustee of the Nelson Park and Memorial Library and Building Fund for a term of three years, or to take any other action relative thereto.

Submitted by: Nelson Park and Memorial Trustees

ARTICLE 3. TOWN'S SHARE OF NET OPERATING COSTS – BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

To see if the Town will vote to raise and appropriate a sum of money, for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational Regional School District (the "District") for the Fiscal Year commencing July 1, 2020, or take any other action relative thereto.

Submitted by: Blackstone Valley Vocational Regional School District Committee

ARTICLE 4. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST

To see if the Town will vote to raise and appropriate a sum of money to fund the principal and interest costs for FY21 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project, or take any other action relative thereto.

Submitted by: Blackstone Valley Vocational Regional
School District Committee

ARTICLE 5. FY21 BUDGETS

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, a sum of money to fund the recommended budget by the Town Administrator as shown in the Finance Committee's printed report for the several Town Departments for the Fiscal Year beginning July 1, 2020, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 6. FY21 CONTINGENT BUDGETS

To see if the Town will vote to raise and appropriate from available funds in the Treasury a sum of money to fund the Town Annual Operating Budget contingent upon the successful passage of a Proposition 2 ½ Override for the Fiscal Year beginning July 1, 2020, or to take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 7. FY21 GRAFTON CABLE TELEVISION BUDGET

To see if the Town will vote appropriate a sum of money to fund the recommended Grafton Community Television budget as recommended by the Cable Oversight Committee for the Fiscal Year beginning July 1, 2020, or take any other action relative thereto.

Submitted by: Grafton Cable Oversight Committee

ARTICLE 8. FUND FY21 CAPITAL EXPENDITURE BUDGET

To see if the Town will vote to appropriate a sum of money from free cash, and transfer a sum of money from available sources, for the purposes of funding the FY21 Capital Expenditure Budget, said sum to be spent under the direction of the Select Board and Town Administrator, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 9. TRANSPORTATION BOND BILL

To see if the Town will vote to appropriate a sum of money for State-Aid Highway purposes, as requested by the Select Board, to be reimbursed by the Commonwealth under the provisions of the Transportation Bond Bill, so-called, and amendments thereto, for roadway construction, reconstruction and improvements, including surface treatments and other work incidental to the above, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 10. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS

To see if the Town will vote to authorize the Select Board to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for construction, reconstruction, or improvements to public roads, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 11. AUTHORIZE SPENDING LIMITS FOR REVOLVING ACCOUNTS

To see if the Town will vote to authorize the total expenditures for the following revolving funds pursuant to G.L. c. 44 Section 53E ½ for the fiscal year beginning July 1, 2020, to be expended in accordance with the bylaws heretofore approved:

Board/Department/Officer authorized to expend:	Revenue Source	Funds may be expended only for:	FISCAL YEARS
Town Administrator	Rent and Utilities \$200,000	One Grafton Common maintenance	Fiscal Year 2021 and subsequent years
School Department	State and Federal Grants \$10,000	Staff Development Workshops	Fiscal Year 2021 and subsequent years
School Department	Tuition Payments \$200,000	Early Childhood Programs	Fiscal Year 2021 and subsequent years
School Department	Out of district fees \$200,000	Out of district transportation	Fiscal Year 2021 and subsequent years
School Department	Sale of Surplus \$200,000	Education Tablets & Laptops	Fiscal Year 2021 and subsequent years

School Department	Rental Revolving Fund \$50,000	Maintenance of school facilities	Fiscal Year 2021 and subsequent years
School Department	Extended Services Revolving Fund \$50,000	Programs outside of the school day or year	Fiscal Year 2021 and subsequent years
Council on Aging	Ridership fees \$35,000	Elder Bus Transportation	Fiscal Year 2021 and subsequent years
Conservation Commission	Filing Fees \$25,000	Expenses related to duties	Fiscal Year 2021 and subsequent years
Fire Department	Inspection Fees \$10,000	Fire Sprinkler System Review	Fiscal Year 2021 and subsequent years
Board of Health	Medicare Part 855B \$20,000	Vaccine Administration	Fiscal Year 2021 and subsequent years
Board of Health	Community Nursing Gift Account \$5,000	CPR and Sharps Containers	Fiscal Year 2021 and subsequent years
Board of Health	Tufts Biomedical Inspections \$10,000	Inspections at Tufts University	Fiscal Year 2021 and subsequent years
Board of Health	Septic Plan Review \$20,000	Central MA Regional Health Alliance Septic Plan Review	Fiscal Year 2021 and subsequent years
Board of Health	Soil Testing \$20,000	Central MA Regional Health Alliance Soil Testing	Fiscal Year 2021 and subsequent years
Board of Health	Well Review \$5,000	Central MA Regional Health Alliance Well Review	Fiscal Year 2021 and subsequent years
South Grafton Community House	Rental fees \$20,000	Maintenance and upkeep	Fiscal Year 2021 and subsequent years
Library	Lost Book fees \$5,000	Replacement of materials	Fiscal Year 2021 and subsequent years
Council on Aging	Program Fees \$35,000	Program Funding	Fiscal Year 2021 and subsequent years
Conservation Commission	Storm Water Bylaw \$10,000	Expenses for Administration	Fiscal Year 2021 and subsequent years
Library	User fees \$10,000	Replenishing materials	Fiscal Year 2021 and subsequent years

or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 12. RECREATION DEPARTMENT REVOLVING ACCOUNT

To see if the Town will vote to amend Article 40 of the General By Laws to include the Recreation Department Revolving Account, with a revenue source of all fees received for Recreation Department programs and activities, to be expended at the direction of the Town Administrator for the purposes of funding Recreation Department operations for the fiscal year commencing July 1, 2020 and subsequent years, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 13. FIRE DEPARTMENT INSURANCE SUPPLEMENT

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for the purposes of funding the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987, Special Town Meeting, which is used for the purposes of paying not more than 75.00% of a firefighter's gross pay in case of injury while on duty as specified in Article 15 of the March 16, 1987, Special Town Meeting, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 14. AUTHORIZE TREASURER/COLLECTOR TO BORROW MONEY

To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Select Board, to borrow money from time to time in anticipation of revenue of the fiscal year beginning July 1, 2020, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 15. UNEMPLOYMENT COMPENSATION

To see if the Town will vote to raise and appropriate \$50,000, said sum to be added to the Unemployment Compensation Account, for the purposes of paying Unemployment Compensation expenses of the Town, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 16. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA

To see if the Town will vote to authorize the Select Board to request the funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2020, through June 30, 2021, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 17. FUNDING FOR POLICE DEPARTMENT EQUIPMENT

To see if the Town will vote to appropriate a sum of money from available sources for the purpose of funding Police Department mobile radio replacements, mobile data terminals, and tasers, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 18. FUNDING FOR FIRE DEPARTMENT EQUIPMENT

To see if the Town will vote to appropriate a sum of money from available sources for the purpose of funding Fire Department equipment including a Hurst Strong Arm Rescue Tool, Riple Jaw Edraulics Tools, Turnout Gear, Boots, pagers and a thermal imager, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 19. DISPOSAL OF PROPERTY AT 27 UPTON STREET

To see if the Town will vote to allow the Select Board to dispose of the property at 27 Upton Street, known as the DPW Garage, pursuant to MGL Ch. 30B, under such terms and conditions as it deems to be in the best interests of the Town, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 20. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BYLAW

To see if the Town will vote to amend Section 12 of the Grafton Zoning Bylaws and the corresponding Use Regulation Schedule to include new language for a "Grafton Gateway", or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 21. ACCEPTANCE OF PROPERTY AT 93 NORTH STREET

To see if the Town will vote to accept approximately 17 acres of property located at 93 North Street for the purpose of passive recreation or preserving open space, as described in the deed, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 22. ACCEPTANCE OF PROPERTY AT LOTTIE DRIVE

To see if the Town will vote to accept real estate comprising a strip of "Lottie Drive" that the original developer had inadvertently conveyed to an original purchaser of a lot on Lottie Drive, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 23. SALE OF SURPLUS PROPERTY

To see if the Town will vote to authorize the Select Board, pursuant to Article 4, Section 9, of the Town By-Laws, to sell surplus items under such terms and conditions as it deems to be in the best interests of the Town, or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 24. CPC – RESERVES

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for its administrative expenses, community preservation projects, and other expenses in fiscal year 2021, with each item to be considered a separate appropriation:

Appropriations:

From FY2021 estimated revenues for Community Administrative Expenses	\$24,000
--	----------

Reserves:

From FY2021 estimated revenues for Historic Resources Reserve	\$60,701
From FY2021 estimated revenues for Affordable Housing Reserve	\$60,701
From FY2021 estimated revenues for Open Space Reserve	\$60,701
From FY2021 estimated revenues for Budgeted Reserve	\$400,905

or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 25. CPC – PELL FARM BOND PAYMENT

To see if the Town will vote to appropriate the sum of Seventy Three Thousand One Hundred and Fifty Dollars (\$73,150) from the Fiscal Year 2021 Community Preservation Open Space Reserve Account for the purpose of making the twelfth of twenty (12th of 20) interest and principal payments on the \$1.2 million bond issued for the purchase of the Pell Farm property, or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 26. CPC – GRAFTON TOWN HOUSE BOND PAYMENT

To see if the Town will vote to appropriate the sum of Seventy One Thousand Five Hundred and Fifty Dollars (\$71,550) from the Fiscal Year 2021 Community Preservation Historical Reserve account, for the purpose of making the sixth of twenty (6th of 20) interest and principal payments on the \$1.1 million bond issued for the restoration of the Grafton Town House, or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 27. CPC – INSTITUTE WOODS RECREATION TRAIL FEASIBILITY STUDY

To see if the Town will vote to extend the sunset provision, set to expire on June 30, 2020, for the previously approved fourteen thousand dollars (\$14,000) in Community Preservation Act funds to determine if a recreation trail can be developed from the North Grafton Elementary School to Institute Road, with such funds as previously authorized to be expended before June 30, 2022, or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 28. CPC – TOWN RECORDS RESTORATION PROJECT

To see if the Town will vote to appropriate the sum of Five Thousand Dollars (\$5,000) from the Community Preservation Historical Reserve account for the restoration of historic town records, with such funds to be expended by June 30, 2024, or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 29. CPC – LIONS CLUB PROPERTY RECREATIONAL IMPROVEMENTS

To see if the Town will vote to appropriate the sum of One Hundred and Forty Thousand Dollars (\$140,000) from the Community Preservation Act Undesignated Fund Balance account for design and engineering work to determine costs for recreational upgrades at Grafton Lions Club Dauphinais Park, with such funds to be expended by June 30, 2022, or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 30. CITIZENS PETITION – REACCLOCATION OF FUNDS ORIGINALLY VOTED FOR THE SO-CALLED SUPER PARK

To see if the Town will vote to rescind the vote taken under Article 5 of the October 19, 2015 Town Meeting that appropriated funds from Overlay Surplus for the creation of a play structure and surrounding park facility at the Perrault Property (4-6 Upton Street) and transfer the remaining funds (\$241,000) to the Capital Stabilization Fund for re-appropriation by the Town Meeting to fund a portion of the Fiscal Year 2021 Capital Budget as proposed by the Town Administrator, or to take any other action relative thereto.

Submitted by: Citizens Petition

ARTICLE 31. CITIZENS PETITION – REALLOCATION OF FUNDS ORIGINALLY VOTED FOR THE SO-CALLED SUPER PARK

To see if the Town will vote to rescind the vote taken under Article 5 of the October 19, 2015 Town Meeting that appropriated funds from Overlay Surplus for the creation of a play structure and surrounding park facility at the Perrault Property (4-6 Upton Street) and transfer the remaining funds (\$241,000) to the Municipal Capital Stabilization (account 84.131.626.4971), or to take any other action relative thereto.

Submitted by: Citizens Petition

ARTICLE 32. CITIZENS PETITION – DISTRIBUTION OF SUPER PARK MONEY

To see if the Town will vote to direct the Recreation Commission to abandon their plan for the so-called Super Park proposed for the site to the rear of the center library and expend the funds to expand and improve the parks known as Nelson Park, Norcross Park, and Ferry Street.

Submitted by: Citizens Petition

ARTICLE 33. CPC – SUPERPARK

To see if the Town will vote to appropriate \$250,000 from FY2021 Budgeted Reserve to complete Phase I of the Super Park project, with such funds to be expended by June 30, 2022, or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 34. CPC – SUPERPARK BORROWING

To see if the Town will vote to appropriate and borrow, with the authorization of the Town Treasurer and under the control of the Select Board, \$700,000, over ten years, to complete Phase I of the Super Park project, or take any other action relative thereto.

Submitted by: Community Preservation Committee

ARTICLE 35. CEMETERY PERPETUAL CARE FUNDS

To see if the Town will vote to appropriate a sum of money from the Cemetery Perpetual Care Accounts as detailed in the chart, for the purpose of funding cemetery operations:

Account Number	Amount	Purpose
Riverside: 84.491.552.1	\$12,000	Brush Mower & Operations
Fairview: 84.491.553.1	\$12,000	Brush Mower & Operations
Pinegrove: 84.491.554.1	\$12,000	Brush Mower & Operations

or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 36. FIRE HYDRANTS– GRAFTON WATER DISTRICT

To see if the Town will vote to accept the following hydrants from the Grafton Water District:

- #697 4 Hitchings Road
- #698 4 Logan Road
- #699 14 Logan Road
- #700 15 Hilltop Street
- #701 34 Kay Circle

or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 37. FIRE HYDRANTS – SOUTH GRAFTON WATER DISTRICT

To see if the Town will vote to accept the following hydrants from the South Grafton Water District:

- #122 Deroiser Landing

or take any other action relative thereto.

Submitted by: Town Administrator

ARTICLE 38. CITIZEN'S PETITION – SCHEDULING TOWN MEETING

To see if the Town will vote to schedule the Annual Town Meetings to Saturdays, rather than weeknights, starting with Saturday, October 3, 2020, or take any other action relative thereto.

Submitted by: Citizen's Petition

ARTICLE 39. CITIZEN'S PETITION – LIMITATION ON NUMBER OF RECREATIONAL MARIJUANA RETAIL ESTABLISHMENTS

To see if the Town will amend Article 39 of the General Bylaws to limit the number of recreational marijuana retail establishments as follows:

ARTICLE 39.

LIMITATION ON NUMBER OF RECREATIONAL MARIJUANA RETAIL ESTABLISHMENTS

Section 1. Purpose

M.G.L. c. 94G does not require a ballot vote of the voters to approve any limitation on the number of recreational marijuana establishments that is at or above the number of medical marijuana treatment centers registered to operate in the municipality, or equal to or greater than 20% of the licenses issued for the retail sale of alcoholic beverages not to be drunk on the premises. Currently there is one (1) medical marijuana treatment center registered to operate in Grafton, and six (6) licenses issued for the retail sale of alcoholic beverages not to be drunk on the premises in Grafton.

Section 2. Limitation

The number of Recreational Marijuana Retailers (RMR's) that shall be permitted in Grafton is limited to ~~20%~~ 50% of the number of licenses issued within the Town under section 15 of chapter 138 for the retail sale of alcoholic beverages not to be drunk on the premises where sold.

or take any other action relative thereto.

Submitted by: Citizen's Petition

ARTICLE 40. CITIZEN'S PETITION – ROAD ACCEPTANCE

To see if the Town will vote to accept the road known as High Point Drive and associated easements, recorded in the Worcester County Registry of Deeds at Plan Book 850, Plan 64, or take any other action relative thereto.

Submitted by: Citizen's Petition

ARTICLE 41. CITIZEN'S PETITION – 25 WORCESTER STREET

To see if the Town will vote to convey 25 Worcester Street, Grafton, Massachusetts to the Grafton Affordable Housing Trust for nominal consideration for the purpose of constructing senior (age 55 and over) affordable housing or take any other action relative thereto.

Submitted by: Citizen's Petition

And you are directed to serve this Warrant by posting up an attested copy thereof in some conspicuous place in each of the precincts of the Town at least fourteen days before said meeting.

Hereof fail not and make due return of this Warrant, with your doings thereon to the Town Clerk, at the time and place of meeting as aforesaid.

Given under our hands this 27th day of May in the year of our Lord Two Thousand Twenty.

SELECT BOARD

TOWN OF GRAFTON



Jennifer Thomas, Chairman



Doreen DeFazio, Vice Chairman



Peter Carlson, Clerk

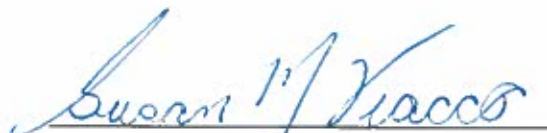
Donna Stock

Edward Prisby

A TRUE COPY,
ATTEST:

May 22, 2020

I have complied with the requirements of the above Warrant and with the Town of Grafton By-Laws by posting an attest copy of the Warrant in some conspicuous place in each of the precincts of the town on the above date.



Constable of Grafton

TAX RATE RECAPITULATION
Fiscal Year 2020

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from page 2, IIe)	\$ 72,414,199.14
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	27,522,438.09
Ic. Tax Levy (Ia minus Ib)	\$ 44,891,761.05
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	90.9922	40,848,001.00	2,475,635,626.00	16.50	40,847,987.83
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	3.8838	1,743,506.22	105,668,565.00	16.50	1,743,531.32
Net of Exempt					
Industrial	2.4592	1,103,978.19	66,907,700.00	16.50	1,103,977.05
SUBTOTAL	97.3352		2,648,211,891.00		43,695,496.20
Personal	2.6648	1,196,275.65	72,500,900.00	16.50	1,196,264.85
TOTAL	100.0000		2,720,712,791.00		44,891,761.05

MUST EQUAL 1C

Assessors

Marsha Platt, Assessor, Grafton, assessors@grafton-ma.gov 508-839-5335 | 11/21/2019 9:14 AM

Comment:

Mary M Oliver, Principal Assessor, Grafton, oliverm@grafton-ma.gov 508-839-5335 | 11/13/2019 9:33 AM

Comment:

Marsha Platt
Mary M Oliver
Kim Peloquin

Do Not Write Below This Line — For Department of Revenue Use Only

Reviewed By: Kim Peloquin
Date:
Approved:
Director of Accounts:

11/21/19

NOTE : The information is preliminary and is subject to change.

Levy Limit
Fiscal Year 2020

FOR BUDGET PLANNING PURPOSES

I. TO CALCULATE THE FY 2019 LEVY LIMIT

A. FY 2018 Levy Limit	36,005,923	
A1. ADD Amended FY 2018 Growth	0	
B. ADD (IA + IA1)*2.5%	900,148	
C. ADD FY 2019 New Growth	609,420	
C1. ADD FY 2019 New Growth Adjustment	0	
D. ADD FY 2019 Override	0	
E. FY 2019 Subtotal	<u>37,515,491</u>	
F. FY 2019 Levy Ceiling	63,304,668	I. <u>37,515,491</u> FY 2019 Levy Limit

II. TO CALCULATE THE FY 2020 LEVY LIMIT

A. FY 2019 Levy Limit from I	37,515,491	
A1. Amended FY 2019 Growth	0	
B. ADD (IIA + IIA1)*2.5%	937,887	
C. ADD FY 2020 New Growth	893,293	
C1. ADD FY 2020 New Growth Adjustment	0	
D. ADD FY 2020 Override	0	
E. ADD FY 2020 Subtotal	<u>39,346,671</u>	
F. FY 2020 Levy Ceiling	68,017,820	II. <u>39,346,671</u> FY 2020 Levy Limit

III. TO CALCULATE THE FY 2020 MAXIMUM ALLOWABLE LEVY

A. FY 2020 Levy Limit from II.	39,346,671	
B. FY 2020 Debt Exclusion(s)	4,156,932	
C. FY 2020 Capital Expenditure Exclusion(s)	0	
D. FY 2020 Stabilization Fund Override	1,500,000	
E. FY 2020 Other Adjustment :	0	
F. FY 2020 Water/Sewer	0	
G. FY 2020 Maximum Allowable Levy	<u>45,003,603</u>	

Signatures

Board of Assessors

Mary M Oliver, Principal Assessor , Grafton , oliverm@grafton-ma.gov 508-839-5335 | 11/11/2019 9:16 AM

Comment: signing with board authorization

Documents

Documents have been uploaded.

TAX RATE RECAPITULATION
Fiscal Year 2020

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(g) from page 4)		69,384,634.00
Ilb. Other amounts to be raised		
1. Amounts certified for tax title purposes	0.00	
2. Debt and interest charges not included on page 4	0.00	
3. Final Awards	0.00	
4. Total overlay deficit	0.00	
5. Total cherry sheet offsets (see cherry sheet 1-ER)	570,794.00	
6. Revenue deficits	0.00	
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8. CPA other unappropriated/unreserved	64,084.09	
9. Snow and ice deficit Ch. 44, Sec. 31D	0.00	
10. Other : ROAD STABILIZATION	1,500,000.00	
TOTAL Ilb (Total lines 1 through 10)		2,134,878.09
Ilc. State and county cherry sheet charges (C.S. 1-EC)		731,079.00
Ild. Allowance for abatements and exemptions (overlay)		163,608.05
Ile. Total amount to be raised (Total Ila through Ild)		72,414,199.14

III. Estimated receipts and other revenue sources

IIIa. Estimated receipts - State		
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	13,476,676.00	
2. Massachusetts school building authority payments	0.00	
TOTAL IIIa		13,476,676.00
IIIb. Estimated receipts - Local		
1. Local receipts not allocated (page 3, col (b) Line 24)	4,729,618.00	
2. Offset Receipts (Schedule A-1)	0.00	
3. Enterprise Funds (Schedule A-2)	3,547,887.00	
4. Community Preservation Funds (See Schedule A-4)	2,008,182.09	
TOTAL IIIb		10,285,687.09
IIIc. Revenue sources appropriated for particular purposes		
1. Free cash (page 4, col (c))	1,263,758.00	
2. Other available funds (page 4, col (d))	2,496,317.00	
TOTAL IIIc		3,760,075.00
IIId. Other revenue sources appropriated specifically to reduce the tax rate		
1a. Free cash..appropriated on or before June 30, 2019	0.00	
1b. Free cash..appropriated on or after July 1, 2019	0.00	
2. Municipal light surplus	0.00	
3. Other source :	0.00	
TOTAL IIId		0.00
IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId)		27,522,438.09

IV. Summary of total amount to be raised and total receipts from all sources

a. Total amount to be raised (from Ile)	72,414,199.14
b. Total estimated receipts and other revenue sources (from IIIe)	27,522,438.09
c. Total real and personal property tax levy (from Ic)	44,891,761.05
d. Total receipts from all sources (total IVb plus IVc)	72,414,199.14

NOTE : The information is preliminary and is subject to change.

TAX RATE RECAPITULATION
Fiscal Year 2020

LOCAL RECEIPTS NOT ALLOCATED *

Receipt Type Description		(a) Actual Receipts Fiscal 2019	(b) Estimated Receipts Fiscal 2020
==> 1.	MOTOR VEHICLE EXCISE	2,926,282.67	2,800,000.00
2.	OTHER EXCISE		
==>	a.Meals	159,170.84	150,000.00
==>	b.Room	0.00	0.00
==>	c.Other	0.00	0.00
==>	d.Cannabis	0.00	0.00
==> 3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	112,964.31	105,000.00
==> 4.	PAYMENTS IN LIEU OF TAXES	69,414.31	69,413.00
5.	CHARGES FOR SERVICES - WATER	0.00	0.00
6.	CHARGES FOR SERVICES - SEWER	0.00	0.00
7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
9.	OTHER CHARGES FOR SERVICES	0.00	0.00
10.	FEES	252,252.75	194,403.00
	a.Cannabis Impact Fee	0.00	0.00
	b.Community Impact Fee Short Term Rentals	0.00	0.00
11.	RENTALS	27,160.50	33,120.00
12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
13.	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00
14.	DEPARTMENTAL REVENUE - CEMETERIES	0.00	0.00
15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
16.	OTHER DEPARTMENTAL REVENUE	424,898.41	456,900.00
17.	LICENSES AND PERMITS	466,069.19	420,532.00
18.	SPECIAL ASSESSMENTS	0.00	0.00
==> 19.	FINES AND FORFEITS	60,174.91	54,950.00
==> 20.	INVESTMENT INCOME	127,089.53	38,000.00
==> 21.	MEDICAID REIMBURSEMENT	208,430.73	225,000.00
==> 22.	MISCELLANEOUS RECURRING (UPLOAD REQUIRED)	60,287.39	97,300.00
23.	MISCELLANEOUS NON-RECURRING (UPLOAD REQUIRED)	104,043.78	85,000.00
24.	Totals	4,998,239.32	4,729,618.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2020 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Anita A Patel, Accountant, Grafton, patela@graffton-ma.gov 508-839-5335 | 11/13/2019 9:39 AM

Comment:

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise fund on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

NOTE : The information is preliminary and is subject to change.

TAX RATE RECAPITULATION
Fiscal Year 2020

==> Written documentation should be submitted to support increases/ decreases of FY 2020 estimated receipts to FY 2019 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).

NOTE : The information is preliminary and is subject to change.

TAX RATE RECAPITULATION
Fiscal Year 2020

City/Town Council or Town Meeting Dates	FY*	APPROPRIATIONS							AUTHORIZATIONS	
									MEMO ONLY	
		(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)
05/13/2019	2019	1,131,502.00	0.00	123,435.00	462,213.00	0.00	0.00	545,854.00	0.00	0.00
05/13/2019	2020	65,112,168.00	61,728,352.00	1,010,323.00	329,604.00	0.00	1,134,266.00	909,623.00	0.00	0.00
10/21/2019	2020	3,140,964.00	217,843.00	130,000.00	1,704,500.00	0.00	600,000.00	488,621.00	0.00	0.00
Total		69,384,634.00	61,946,195.00	1,263,758.00	2,496,317.00	0.00	1,734,266.00	1,944,098.00		

* Enter the fiscal year to which the appropriation relates, i.e., fiscal year 2019 or fiscal 2020.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source.

Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

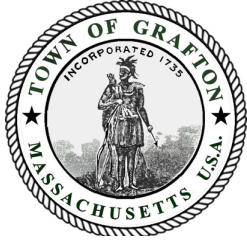
Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Kandy L. Lavallee, Town Clerk , Grafton , LavalleeK@graffon-ma.gov 508-839-5335 | 11/13/2019 9:16 AM

Comment:

NOTE : The Information is preliminary and is subject to change.



Grafton Public Schools

30 Providence Road

Grafton, Massachusetts 01519-1178

Phone: 508-839-5421 - Fax: 508-839-7618

May 28, 2020

To: Finance Committee

From: Dan Gale and Jay Cummings

Re: Finance Committee Meeting on June 1

Dear Finance Committee Members,

Dan and I were asked to meet with the Finance Committee to review the status of our FY21 budget request. The following questions were posed as foundational questions to help frame the discussion. Dan and I put together brief responses to each question below and can speak to each as needed on Monday. Please let me know if you have any additional questions that you would like answered prior to the meeting.

Q: [What are the potential cost savings and turnback for FY2020?](#)

A. We project having \$350,000 to turnback at the close of FY20. Most of these savings are derived from decreased transportation, substitute, and energy costs.

Q. [Will you use some of the turnback to build up SPED stabilization?](#)

A. We are open to that possibility as the account is already in existence for that purpose. We could also use the surplus funds to pre-pay out-of-district tuitions. We are allowed to pre-pay up to \$350,000 in tuitions for this purpose. Doing so would 'free up' \$350,000 to be utilized as needed for Covid-related expenses that the schools incur. We think there are several reasons to pre-pay tuitions or build up the SPED stabilization account. We expect the state to significantly reduce Chapter 70 and also Circuit Breaker funding. There is also the possibility of needing to provide additional special education services in FY21.

Q. [What's the service impact of the extra \\$52K reduction post-Covid?](#)

A. We had been going through a full review of our special education paraprofessional usage for that last ten months. We believe that we can reduce two paraprofessional positions that won't be needed so there is be no service impact. If the \$52K was not cut, these paraprofessional cuts could have allowed us to prevent the reduction of one teacher.

Q. [What can you tell us about state aid worst case scenarios for FY2020/FY21 and impact on services?](#)

Total funding is very difficult to anticipate. We are expecting anywhere between 2-10% state aid cut in FY21. There is talk about a reduction in Chapter 70 between 10-20% but we believe (hope) that a reduction won't exceed 10%. A 10% reduction in Chapter 70 funding

would equate to \$1,000,000 for Grafton. On the optimistic side, if there is new federal stimulus funding, that gap could be filled.

We would look at all reduction scenarios as information is provided and take into account any prepayment of FY21 expenses we are able to do with FY20 expenses. If we are \$350,000 ahead on FY21 expenses, we will be much more prepared for the FY21 reductions that look to be inevitable.

Q. What are the budget impacts from Covid in FY21 (extra technology, extra counseling, sped etc)?

It will depend on the scenario that is utilized in the fall. There are three basic scenarios – return as we typically have in the past, have some sort of remote learning/in-person learning hybrid, or all remote learning.

There are many variables at play depending on which scenario is utilized and the duration of that scenario. If we do not return to school as we have in the past, with minimal changes, we anticipate additional costs. Costs could include personnel costs for remediation and compensatory services, additional counseling and nursing staff, and potential need for additional bussing. We are hopeful that we can get our PPE costs (masks, thermal scanners, hand sanitizer, etc.) reimbursed through state funds.

Q. Are there any cost avoidance opportunities if we don't open in September?

A. We would have similar savings that we are seeing now such as reduced day-by-day sub costs and reduced transportation costs. The scenario that plays out will have a significant impact on both costs and cost-avoidance opportunities.

Q. Do you absolutely need the full 214K restored in the contingency budget if we get an override passed?

A. We would anticipate the need to focus on the challenges at hand first rather than the FY21 budget requests. Currently the \$214,000 would go to reinstate the GHS AP position (\$95,000), the GHS Tech Integration Specialist (\$50,000), and a STEM Curriculum Coordinator (\$69,000, cut in FY17). If we are dealing with significant reductions, we fully understand the need to use these funds in a different manner.

Sincerely,

Dan Gale and Jay Cummings